



**BUILDING AND SAFETY DEPARTMENT DIVISION**

Phone (310) 605-5509 Fax Line (310) 605-5598

[www.comptoncity.org](http://www.comptoncity.org)

**Building Permit Application**

Permit number:

District: #

Job Address:

Unit #

Date:

APN: #

Agent  Contractor  Owner-Builder

**Applicant/Designer/Contact Person**

CA Lic No.:

Lic. Class:

City Lic No.:

Name:

Company Name:

Address:

Address:

City/State/Zip:

City/State/Zip:

Phone No.:

Phone No:

Email Address:

Workers' Compensation:

Valuation of Work: \$ \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

**Detailed Description of Work:**

**104.3 Application for Permit.**

Identify and describe the work to be covered by the permit for which application is made.

**14.3.1 Construction Documents.**

Construction documents, Engineering Calculations, diagrams, and other data shall be submitted in two or more sets with each application for a permit. The construction documents, computations, and specifications shall be prepared by, and the plumbing designed by a registered design professional. Construction documents shall be drawn to scale with clarity to identify that the intended work to be preformed is in accordance with the Code: ICC - 2022 TRIENNIAL EDITION OF TITLE 24.

**Add a check Mark to all options that apply**

- New Construction     Bathroom Remodel     Restore Garage Back to It's original use     Tenant Improvement (e) Building
- Addition only     Windows Replacement     Demolish non-permitted structures PV     Re-roof (title 24 Compliance )
- Kitchen Remodel     PV Solar Panels     Solar Panel Installation     Certificate Of Occupancy (No Work)
- Legalization of Work     Addition & Remodel     Sprinkler System Installation     Lead and Asbestos abatement/Removal
- Grading Permit     Commercial Block Wall     Restore Structure Back to original use     ADU
- Other, In detail describe scope of work: \_\_\_\_\_

**Office Use Only**

**Required Agencies:** School District:  Sanitation District:  S.C.A.Q.M.D:  SCE

Approved:  Denied:  Fire Department :  Water & Refuse:  Health Department:  Public Works:

Plans Required: (1) sets  Trash arrangement Required  License Contractor Required

\*\*\*ALL INSPECTIONS TO BE SCHEDULED FROM THE ONLINE PORTAL USING THE CITY OF COMPTON BUSINESS LICENSE USER NAME AND PASSWORD\*\*\*

**Mechanical, Electrical & Plumbing on the back of this application**

**ELECTRICAL : Add number of items that apply to your Project**

	Number		Number		Number		Number
Receptacles:		Cooking Appliances:		Service Panels & Sub Panels:		Motors:	
Fixtures:		Smoke Detectors & CM:		Amps:		HP:	
GFCI:		Signs:		Transformers:			
AFCI:		Temporary Power Pole:		KW:			
Exhaust Fans:		Miscellaneous:					
Dryers:		Other:					
Disposals:		Describe Other:					

**MECHANICAL: Add number of items that apply to your project**

	Number	Number	
Furnaces less than 100,000 btus			
Furnaces over than 100,000 btus			
Boiler/Compressors less than 100,000 btus			
Boiler/Compressors over than 100,000 btus			
Commercial kitchen hoods			CFM _____
Ventilation Systems			CFM _____
Additional vents-ducts-etc to existing system			
Misc Repairs			

**PLUMBING: Add number of items that apply to your project**

	Number		Number	
Plumbing fixture traps			Back flow devices	
Plumbing devices			Rain water system	
Gas system outlets			Other:	
Water heater			Other:	
New sewer installation			Other:	
Water system			Other:	
Misc repairs			Other:	
Grease interceptors			Other:	

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December 16, 2020

TO: BUILDING PERMIT TECHNICIANS  
FROM: VICTOR OROZCO, CHIEF BUILDING OFFICIAL  
SUBJECT: PLAN REVIEW INTAKE FOR RE-CHECK

All projects that are re-submitted for plan review should be verified to ensure the following items are completed:

- 1) Original set (may have red marks)
- 2) One (1) revised set of plans that must include the following:
  - a. Fire Department (if requested)
  - b. Water Department (if requested)
  - c. Environmental LA County (if requested)
  - d. Planning Division re-stamp
- 3) Provide a written response to all plan review comments
- 4) Plans must be properly arranged and bundled in two separate sets
- 5) Incomplete packages will not be accepted without my approval

I noticed that several applicants do not properly re-submit and explain their responses. This process should remedy this issue.



VICTOR OROZCO  
CHIEF BUILDING OFFICIAL

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### BUILDING AND SAFETY PLAN REVIEW PROCESS

In order to reduce and prevent waste in the amount of paper used when submitting/storage of plans to Building and Safety will implement the following change effective 12/30/2020:

All plan reviews submitted to Building and Safety will require one (1) complete set of drawings (24x36 min.) along with supporting documentation. Exception: Residential PV systems (11x17)

When submitting for **final review/approval** and before the building permit is issued, the applicant will provide one (1) copy of drawing AND one (1) flash drive copy of plans with the following information:

- 1) File name must match job site address and/or building permit number. 50M Max. File size
- 2) PDF format landscape, minimum D (24x36 min) size sheet. Exception: Residential PV systems (11x17) or as indicated by the Plan Checker.
- 3) It is recommended for the applicant to upload to the building application using the City's portal. [www.comptoncity.org](http://www.comptoncity.org).

VICTOR OROZCO  
CHIEF BUILDING OFFICIA

Eff. 12/30/20